



Whitney Ford :: 2817 Hampshire Drive :: Garland, Texas 75040 :: 469.230.4188 :: Whitney@archgrafix.com :: archgrafix.com

Objective

To obtain full time, part time, or contract employment in the field of architecture.

Professional Experience

Architectural drafting and preparation of plan, elevation, section and detail drawings in the pre-design, schematic, design development, and construction document phases.

Coordinated architectural and consultant documents to ensure quality control.

Prepared presentation materials for project design demonstration to clients and regulatory authorities.

Meeting with clients, contractors, and consultants to discuss project goals and progress.

Researching materials and product options then preparing project specifications.

Conducted code and permit research including contacting regulatory authorities for confirmation of code interpretations.

Developing a project timelines to determine intermediate project deadlines necessary to meet client's expectations for project completion.

Professional Work History

ArchGrafix: Garland, Texas

April 2009 - Present

Sole Proprietorship

Rittiluechai Architecture, PC: Dallas, Texas

September 2009 - Present

Independent Contractor: Architectural Rendering, Drafting, Building Measurements and Design Services

Acoustical Turbine Systems: Garland, Texas

June 2010 - Present

Independent Contractor: Mechanical Drafting, Production Observation, and 3D Rendering

Poole + Drennan Design Studio: Dallas, Texas

December 2010 - Present

Independent Contractor: Presentation Design and Drafting

Carrell Poole and Yost Architecture: Dallas, Texas

June 2007 - March 2009; September 2009

Associate/Intern: Drafting, Codes Research, Project Management, City and Client Relations, and Rendering

Education

Oklahoma State University

May 2007

Bachelors of Architecture in Architecture; Professional Degree

Certification

LEED AP BD+C

Skills

Autodesk AutoCAD
Adobe Photoshop
Adobe Image Ready

Adobe Illustrator
InkScape
Sketchup

3d Studio Max
Autodesk Viz
COMcheck

REScheck
Master Spec
Flat File Management

Memberships/Volunteering

Associate AIA - American Institute of Architecture: 2007 - Present
Dallas AIA Emerging Professionals Committee: 2010 - Present
Dallas AIA Young Architects Forum - Graphics Director: 2010 - Present
TSA Convention Committee - Volunteers Co-Chair: 2011 - Present

References

Jeramie Rittiluechai, AIA
Rittiluechai Architecture, PC
Jeramie@rittiluechai.com
469 360 6401

Tim Poole, AIA
Poole+Drennan Design Studio
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214 942 5136

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ATS/MECA Construction
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